Monthly reporting is now handled through a new process.
Check with your EC or DEC for information
• When using a cell or smart phone camera send the photo using its original size as some mobile devices will default to a much smaller size which reduces the clarity (resolution).

What to Send

• **Email or letter**: from one of the following affirming that you meet their minimum requirements for call-up or deployment:
  - Emergency Coordinator
  - District Emergency Coordinator
  - Section Emergency Coordinator
  - Section Manager
  - Emergency Management Agency Director

• **Your Name**: as it should appear on the badge – the default will be as listed in the FCC Database

• **Training**: Scanned or photo copies of your training certificates or confirmation e-mail

• **Background Check**: Scanned or photo copy of the document confirming a clear background check

• **Photo**: JPG format

• **Payment**: Hold off sending the payment until requested by the Section ID Coordinator. Once a minimum order is ready for printing the ID Coordinator will let you know when and where to send a check or money order payable to “Georgia ARES Section”

<table>
<thead>
<tr>
<th>Description</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>New, Lost Replacement, Call Change, Renewal</td>
<td>$15</td>
</tr>
<tr>
<td>Additional ID cards ordered at the same time as one of the above</td>
<td>$10</td>
</tr>
</tbody>
</table>

How to Send

• **Preferred Method**: Send scanned copies of all supporting documentation and the photo via e-mail to the Section ID Coordinator

• **Alternative**: Hard Copies may be mailed or shipped to the Section ID Coordinator’s address

Expiration Date

• The expiration date of the ID Card will be the same as your FCC License

Lead Time

• In order to keep printing costs to a minimum the Section ID Coordinator requires a minimum of 5 requests for printing so please be patient

Section ID Coordinator

Matt Gonter – AC4MG
E-mail: matt.ares@gonter.net